



TOWN OF ROXBURY CONNECTICUT

Board of Selectmen

29 North Street • P.O. Box 203 • Roxbury, CT 06783-0203

ROXBURY BOARD OF SELECTMEN REGULAR MEETING JANUARY 2, 2018 MINUTES

CALL TO ORDER

Barbara Henry, First Selectman, called the meeting to order at 7:35 p.m.
Present: Barbara Henry, First Selectman; and James Conway, Selectman

APPROVAL OF MINUTES

Regular Meeting - December 4, 2017

Motion: Motion was made to approve as amended by James Conway; seconded by Barbara Henry, and carried unanimously. Amended to read as follows on page 4; ADJOURNMENT Motion made by James Conway to adjourn at 8:20 p.m. The motion was seconded by Russ Dirienzo, and carried unanimously.

TAX REFUNDS FOR EXCESS PAYMENT

Motion: Motion was made to add Toyota Lease Trust - \$104.67, Hamilton Joseph A & Anne Marie -\$145.62, and Gardner Design Works LLC -\$11.79 to the agenda under TAX REFUNDS FOR EXCESS PAYMENT by Barbara Henry; seconded by James Conway, and carried unanimously.

Motion: Motion was made by Barbara Henry to approve the following tax refunds:

- Honda Lease Trust- \$18.45
- Honda Lease Trust- \$37.12
- Toyota Lease Trust- \$104.67
- Hamilton Joseph A & Anne Marie- \$145.62
- Gardner Design Works LLC- \$11.79

The motion was seconded by James Conway, and carried unanimously.

COMMUNICATION FROM THE PUBLIC

Barbara Henry noted there were no communications from the public.

COMMISSIONS & BOARDS APPOINTMENTS/OTHER

Zoning Commission, vacancy exp. 12/31/2018

Motion: Motion made to Table an appointment to the Zoning Commission, to fill the vacant position expiring on 12/31/2018 by Barbara Henry; seconded by James Conway, and carried unanimously.

Inland Wetlands Commission, vacancy exp. 08/31/2019

Motion: Motion made to Table an appointment to the Inlands Wetlands Commission, to fill the vacant position expiring on 08/31/2019 by Barbara Henry; seconded by James Conway, and carried unanimously.

Conservation Commission, vacancy exp. 06/30/2021

Motion: Motion made to Table an appointment to the Conservation Commission, to fill the vacant position expiring on 06/30/2021 by Barbara Henry; seconded by James Conway, and carried unanimously.

BUSINESS

LOSAP Resolution

Barbara Henry discussed the Length of Service Award Plan (LOSAP), and how the town reports these funds will need to be changed. LOSAP offers the choice of a tax abatement or monetary retirement investment for qualifying volunteer fire and ambulance personnel. Currently the plan is in a trust fund. Due to new reporting regulations

(GASB 73) the LOSAP will have to be reported under the general fund, however; a trust fund can not be reported under a general fund and a new trust (Rabbi Trust) will need to be established by the Town.

Barbara Henry proposed a Special Town Meeting be held on January 23, 2018 at 7:00 P.M. at the Roxbury Town Hall to consider and act upon the following:

Be it ordained that Pursuant to Connecticut General Statutes §7-148(c)(5)(A) and §7-450(b), as amended that the ORDINANCE CONCERNING THE TOWN OF ROXBURY EMERGENCY SERVICES VOLUNTEERS LENGTH OF SERVICE AWARD PLAN(LOSAP) shall be amended as follows:

Article II regarding the VOLUNTEER FIRE AND AMBULANCE PERSONNEL TAX ABATEMENT AND AWARD PLAN, §4-31 et seq. is amended to delete Article II Section 8-46(10) and to add new Article II Sections 4-39 to authorize the establishment of a Grantor Trust within the meaning of the Internal Revenue Code of 1986 and IRS regulations, to hold the assets and investments related to, and required by, the Award Plan and add new and 4-40 to authorize the Board of Selectman to serve a Trustee of said Trust with authority to provide for the Trust assets to be invested for the benefit and account of individual plan participants or to delegate such investments to an Investment Representative retained by the Administrator.

Barbara Henry also stated a letter would go out to every plan participant, notifying them of the SPECIAL TOWN MEETING.

Motion: Motion made to approve a Special Town Meeting be held on January 23, 2018 at 7:00 P.M. at the Roxbury Town Hall to consider and act upon the amendment of the ORDINANCE CONCERNING THE TOWN OF ROXBURY EMERGENCY SERVICES VOLUNTEERS LENGTH OF SERVICE AWARD PLAN (LOSAP) by Barbara Henry; seconded by James Conway, and carried unanimously.

Motion: Motion made to authorize the Board of Selectmen serve as Plan Administrator, and to allow the Plan Administrator to delegate all or part of its duties to an Investment Representative hired by the Plan Administrator to assist with individual account allocations; by James Conway, seconded by Barbara Henry, and carried unanimously.

Barbara Henry notified the Board, that Ericson Financial Services, Inc. of Washington, CT who was (deleted the) previously appointed as the Investment Representative for the Plan, no longer does this. Dean Aita, a former owner of Ericson acquired the remaining shares, and now operates the business under the name, Aita Financial Group, Inc. Dean Aita is a Registered Representative of Royal Alliance Associates, Inc, an independent broker dealer firm, and continues to serve as the primary account representative.

Motion: To ratify the appointment of Dean Aita as Account Representative under the Plan; by Barbara Henry; seconded by James Conway, and carried unanimously.

DESPP Resolution

Barbara Henry discussed the need for the Town to adopt a resolution allowing the Board of Selectmen to enter into, with, and deliver to the State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security any and all documents which it deems necessary or appropriate. It would further resolve, the First Selectman would be authorized and directed to execute and deliver any and all documents on the behalf of the Town, and to do and perform all acts and things she deems to be necessary or appropriate to carry out the terms of such documents, including, but not limited to, executing and delivery all agreements and documents contemplated by such documents.

Motion: To allow Barbara Henry, as First Selectman of the Town of Roxbury, to enter into agreements with the State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security; by James Conway; seconded by Barbara Henry, and carried unanimously.

Sustainable CT Resolution

Barbara Henry spoke about how Sustainable CT program might work for the Town. The Program believes that local actions may influence statewide implications. There is a flexible menu of actions designed by Towns for Towns, and if you meet the requirements for certification, the Town would be eligible for additional funding.

Motion: To allow the Town of Roxbury to participate in the Sustainable CT program; by James Conway; seconded by Barbara Henry, and carried unanimously.

Bright Ideas Grant

Barbara Henry notified the Board the Town received a \$5000.00 grant from Energize CT. Documents for grant requests had to be submitted by December 30, 2017. The Town will be able to purchase a Smart Charging Station with the monies received.

Botsford Hill Road Culvert Mitigation

There is nothing new to report.

Landfill Solar RFP Update

Barbara Henry stated that there were no responses to the RFP. There was discussion about the costs prohibiting contractor's from submitting proposals, and that panels may not generate enough kilowatts to make combining resources with another town beneficial.

Pavilion Door Locks

Barbara Henry stated the pavilion door locks will cost approximately \$430.00. This will allow the bathrooms to be opened and closed by timers. James Conway brought up how the town of Kent uses them, but Kent has sewers and not a septic system like Roxbury. He would like attention paid to the use of the bathrooms regarding how it works with a septic system. Barbara Henry also brought up that some residents have approached her on the feasibility of installing public WiFi at the pavilion, and she would like to look into the cost of installing it. It was noted that there is extra conduit at the pavilion. It was decided that more information was needed.

Legislation Updates

Barbara Henry stated there is a meeting with the CCM this weekend, and everything keeps changing. ECS money is being cut by the State for the schools.

Fire Marshal's Report- November, December 2017

There were no Fire Marshal reports received for November and December 2017.

OTHER BUSINESS

Motion: A motion was made to add the resignation letter of Jim Fasano, and Region 12's Budget Services letter to the agenda; by Barbara Henry; seconded by James Conway, and carried unanimously.

Resignation Letter of Jim Fasano

Barbara Henry stated a letter of resignation was received from Town Constable Jim Fasano, effective January 15, 2018.

Motion: To accept resignation letter of Jim Fasano; by James Conway; seconded by Barbara Henry, and carried unanimously.

Selectman Conway further stated Constable Fasano's resignation letter was reluctantly accepted.

Region 12's Budget Services

Barbara Henry stated a letter was received inviting herself and Andy Engel to the Region 12's Budget Services meeting. Barbara Henry offered that the other Selectmen could also attend.

ADJOURNMENT

Motion: A motion to adjourn was made at 8:26 p.m.; by James Conway; seconded by Barbara Henry, and carried unanimously.

Respectfully submitted,

Julie Cady

Julie Cady, Secretary

These minutes are not considered official until approved at the next Regular Meeting of the Roxbury Board of Selectmen